

COMMON GROUND COVENANT CHURCH CONSTITUTION

PREAMBLE

(A historical statement from the Preamble of the Constitution and Bylaws of the Evangelical Covenant Church as adopted by the Evangelical Covenant Church in 2001 and amended in 2003.)

The Evangelical Covenant Church is a communion of congregations gathered by God, united in Christ, and empowered by the Holy Spirit to obey the great commandment and the great commission. It affirms its companionship in faith with other church bodies and all those who fear God and keep God's commandments.

The Evangelical Covenant Church adheres to the affirmations of the Protestant Reformation regarding the Bible. It confesses that the Holy Scripture, the Old and the New Testament, is the Word of God and the only perfect rule for faith, doctrine, and conduct. It affirms the historic confessions of the Christian Church, particularly the Apostles' Creed and Nicene Creed, while emphasizing the sovereignty of the Word of God over all creedal interpretations.

In continuity with the renewal movements of historic Pietism, the Evangelical Covenant Church especially cherishes the dual emphasis on new birth and new life in Christ, believing that personal faith in Jesus Christ as Savior and Lord is the foundation for our mission of evangelism and Christian nurture. Our common experience of God's grace and love in Jesus Christ continues to sustain the Evangelical Covenant Church as an interdependent body of believers that recognizes but transcends our theological differences.

The Evangelical Covenant Church celebrates two divinely ordained sacraments, baptism and the Lord's Supper. Recognizing the reality of freedom in Christ, and in conscious dependence on the work of the Holy Spirit, we practice both the baptism of infants and believer baptism. The Evangelical Covenant Church embraces this freedom in Christ as a gift that preserves personal conviction, yet guards against an individualism that disregards the centrality of the Word of God and the mutual responsibilities and disciplines of the spiritual community.

The Evangelical Covenant Church has its roots in historical Christianity, the Protestant Reformation, the biblical instruction of the Lutheran Church of Sweden, and the great spiritual awakenings of the eighteenth and nineteenth centuries. These influences, together with more recent North American renewal movements, continue to shape its development and distinctive spirit. The Evangelical Covenant Church is committed to reaching across boundaries of race, ethnicity, culture, gender, age, and status in the cultivation of communities of life and service.

This document, which is in harmony with the above preamble, is the Constitution and Bylaws of the Common Ground Evangelical Covenant Church of Meridian, Idaho.

ARTICLE I

Name

The name of this church shall be the Common Ground Evangelical Covenant Church of Meridian, Idaho. For the sake of convenience, it shall be known as the Common Ground Covenant Church.

ARTICLE II

Affiliation

The church is a member of the Evangelical Covenant Church (ECC) and its North Pacific Conference (NPC). It is pledged to work in harmony with the ECC and the NPC, and to faithfully support the mission, ministries, and policies of each.

ARTICLE III

Confession of Faith

We believe in the Holy Scriptures, the Old and New Testament, as the Word of God and the only perfect rule for faith, doctrine, and conduct.

ARTICLE IV

Purpose

We covenant to cultivate a community of worship committed to prayer, preaching and study of the Word of God, the celebration of the sacraments, and fellowship across gender, race, age, culture, and class. In so doing, we covenant to equip loving, giving, growing Christians to reach out with the good news of Jesus Christ-- evangelizing the lost, ministering to those in need, and seeking justice for the oppressed.

ARTICLE V

Membership

Membership in the church is granted as provided in the by-laws to those who through faith in God's Son, our Lord Jesus Christ, have been born anew to a living hope through the Holy Spirit, have been baptized according to the Holy Scriptures, desire to live a Christian life, promise to faithfully support the mission, ministries, and policies of the church, and to share in its fellowship and obligations.

ARTICLE VI

Governance

The authority of the government of this church is vested in its membership acting through duly called congregational meetings. The management, administration and oversight of business and spiritual affairs are delegated by the congregation to appropriate Leadership and Ministry Teams as delineated in the Bylaws. All elected leadership specified in the Bylaws shall be members of the church.

ARTICLE VII

Leadership Team

The general administration of the church shall be vested in a body known as the Leadership Team. The officers of the church shall be a Chair, a Vice-Chair, a Secretary, and a Treasurer. All officers shall be members of the Leadership Team. In circumstances or where law requires action(s) by "Trustees," the Leadership Team shall be known as "The Board of Trustees" and the members of it as "trustees."

ARTICLE VIII

Congregational Meetings

An Annual Meeting shall be held as near the first of the fiscal year as feasible. At the Annual Meeting, written progress reports shall be submitted by the pastor(s), ministry staff, officers, and ministry teams. Reports on an independent review of financial records of the church and each of its organizations shall be submitted by the Treasurer. Election for offices shall be held. The church budget shall be submitted for action.

Additional congregational meetings shall be held not less than semiannually. Items as required by the Constitution and By-laws shall be submitted for congregational action.

ARTICLE IX

Assets of the Church

1. The congregation shall hold title to its own assets.
2. In the event of schism within the church, in which there are competing claims to the assets by various factions of the membership, the title of all church property, real or personal, shall remain with the group which abides by the constitution and bylaws, as determined by the executive board of the North Pacific Conference.
3. No action for the sale or transfer of assets may be taken when the closure of the church is under consideration without the prior approval of the North Pacific Conference executive board. In the event the congregation votes to cease, the property and all assets of the church shall become and be the property of the ECC and the NPC, shared equally for the furtherance of the mission of both in that region, primarily through church planting.

ARTICLE X

Amendments

Amendments in harmony with this constitution, the Model Constitutions for Local ECC Churches, non-profit laws of the State of Idaho, and not in conflict with ECC principles and policies may be adopted by a two-thirds (2/3) vote of those present and voting in an annual meeting of the congregation, providing the proposed amendment was presented in written form at the preceding annual meeting. Articles IX and X may be amended only with the approval of the North Pacific Conference executive board of the regional conference.

BYLAWS - LEADERSHIP TEAM MODEL

ARTICLE I

Membership

Section 1. Purpose. As Christians, we are not only persons, we are also a people. The purpose of membership is to define our community identity in Jesus Christ in building a community of worship committed to prayer, preaching and study of the Word of God, the celebration of the sacraments, and fellowship across gender, race, age, culture, and class. In so doing, the membership covenants together to equip loving, giving, growing Christians to reach out with the good news of Jesus Christ – evangelizing the lost, ministering to those in need, and seeking justice for the oppressed.

Section 2. Responsibilities. The members of this church do covenant together by God’s grace to live lives in a manner consistent with the standards of biblical teaching, including the support of this congregation in attendance, prayer, service, and giving, to live lives in word and deed that are an encouragement to others to know and be like Jesus Christ, to reflect in all our relationships the servant love of our Lord, and to support the broader mission of Christ through the ECC and the North Pacific Conference.

Section 3. Procedure for Admission.

- a. Membership in the church is granted to those who confess faith in Jesus Christ, have participated in baptism, and promise to faithfully support the mission, ministries, and policies of the church, and to share in its fellowship and obligations.
- b. Upon completion of a membership class, persons desiring to apply for membership shall submit their application to the Leadership Team. Applicants shall meet with a committee appointed by the Leadership Team to give testimony to personal faith in Jesus Christ. Upon completion of such, the committee shall submit its recommendations on the applications to the Leadership Team who shall notify members of the church of the recommendations. Any member objecting to or having concerns over the granting of membership to an applicant shall communicate in writing such objection or concern to the Leadership Team within ten (10) days after notification by the Leadership Team.
- c. Final action on applications for membership shall be taken by the Leadership Team within sixty (60) days of receiving the recommendations of the interview committee. Such action may be appealed by a member at the next congregational meeting where the action of the Leadership Team may be overturned by a majority vote of members present and voting.
- d. Applicants who are received into membership of the church shall be recognized and welcomed at a service and be invited to make a public confession of their Christian faith, as ~~outlined~~ suggested in *The Covenant Book of Worship*.

Section 4. Children. Children of the church shall be nurtured under its spiritual care. They shall receive instruction in the Word of God, Christian doctrine, and the history of the church, normally using the discipleship material of the ECC. If they are old enough to confess their faith and meet requirements of membership they may apply for church membership as outlined under Section 3 of this article.

Section 5. Discipline.

- a. Discipline of members. The Leadership Team shall be responsible for admonishing members who willfully neglect their responsibilities to the church or who err in doctrine or conduct.
- b. Erring members. Any member known to err in doctrine or conduct shall be counseled according to the spirit and intent of Matthew 18:15-18 and Galatians 6:1. Any member having knowledge of such error shall, in the spirit of Christian love, seek to restore the erring member. If he or she does not heed this counsel, the matter shall be brought to the attention of the Leadership Team in writing, which shall in meekness and gentleness seek to restore the member.
- c. After the above process has been completed, dismissal of a member remaining in gross error in doctrine or conduct may result by a two-thirds (2/3) vote of all current Leadership Team members. Such action may be appealed by the member to the congregation for consideration at the next congregational meeting.

Section 6. Inactive Membership.

- a. Members not attending services of the church or contributing to its support for at least six months may be placed on the Inactive Member List by decision of the Leadership Team. An Inactive Member shall not have voting privileges or be eligible to hold elective office. If a member on the Inactive Member List wishes to return to active membership, he or she must appear before the Leadership Team to be interviewed for reinstatement. When the Leadership Team has interviewed the member and received their testimony favorably, the member's name may be re-instated on the Active Member List.
- b. Members on the Inactive Member List should not be retained longer than two years. During this time the Leadership Team shall seek to restore them to active participation within this church or encourage them to transfer their membership to another Evangelical Christian Church.

- c. Members on the Inactive Member List may be removed from church Membership by vote of the church, which alone has the authority. Membership removal requires a two-thirds majority vote of those present and voting at the Annual Congregational Meeting.

Section 7. Withdrawal and Removal of Membership. Any member desiring to transfer or withdraw from membership shall make such request in writing to the Pastor or Leadership Team. Letters of transfer shall be issued by the Pastor if so requested, and the member is in good standing. The Leadership Team shall annually review the membership roster to determine inactivity. Those determined to have neglected their responsibilities may be approached under the process outlined in Section 5 of this article.

Section 8. Recording. The names of those joining and terminating membership shall be duly recorded and reported to the congregational meeting following action.

ARTICLE II

The Leadership Team

Section 1. Purpose. The Leadership Team shall be responsible for building, maintaining and overseeing the spiritual welfare of the congregation and for directing and overseeing all ministries and business affairs of the church.

Section 2. Composition. The Leadership Team shall be comprised of not less than five (5) nor more than nine (9) Leadership Team members, one (1) of whom shall be the Senior Pastor (ex officio). The Leadership Team may appoint other pastors or staff members as non-voting advisors, and may remove the same.

Section 3. Qualification. Any member of the church meeting the biblical standards of character and giftedness for church leaders may be nominated and elected to the Leadership Team.

Section 4. Election. Leadership Team members shall be nominated by the Nominating Committee and elected by a majority vote of those members voting at a meeting of the congregation called for that purpose.

Section 5. Term of Office. Leadership Team members shall be elected for a term of two (2) years and shall not be elected for more than two (2) consecutive terms. After at least one (1) year off, a person may be eligible for subsequent service, subject again to the terms stated in this article.

Section 6. Vacancies and Removal. A Leadership Team member may resign. A Leadership Team member may be removed from office by a two-thirds (2/3) majority vote of congregational members voting at a meeting called for that purpose. Vacancies created by resignation or removal may be filled by appointment through the two-thirds (2/3) vote of the Leadership Team. A Leadership Team member appointed to serve an unexpired term of less than one-half (1/2) the remaining term shall not be precluded from being elected thereafter to two (2) full consecutive terms.

Section 7. Notification of Meetings. All Leadership Team members shall receive a minimum three (3)-day advance notification of any meeting, including time and place of the meeting. In emergency situations, the three (3)-day notice may be waived by the two-thirds (2/3) vote of the entire Leadership Team.

Section 8. Quorum. A majority of Leadership Team members shall constitute a quorum.

Section 9. Decisions. The Leadership Team shall strive for unanimity. Matters shall be determined by a majority vote of a Leadership Team quorum, unless on a matter in which the Constitution and Bylaws require a different percentage.

Section 10. Organization.

The Leadership Team shall elect from among themselves a Chair, a Vice Chair, a Secretary. They shall also appoint a Treasurer. The Treasurer need not be elected to the Leadership Team by the congregation.

- a. **Chair.** The Chair shall preside at all business meetings of the church and of the Leadership Team. The Chair shall confer with the senior pastor in preparing the agenda for such meetings, and shall utilize the counsel that the senior pastor can give by virtue of training, experience, and calling.
- b. **Vice-Chair.** The Vice-Chair shall assume the duties of the Chair in the Chair's absence, assist in the Chair's duties, and Chair the mutual ministry committee.
- c. **Secretary.** The Secretary shall keep and preserve the minutes of all business meetings of the church and of the Leadership Team, conduct and preserve all official correspondence as shall be delegated, and be responsible for the official seal and documents of the church.
- d. **Treasurer.** The Treasurer shall ensure proper policies, processes, reporting, and reviewing of all matters related to the finances of the church in accordance with standard accounting procedures for non-profit organizations. Duties shall include

the submission of monthly financial reports to the Leadership Team. The Treasurer is a member of the Leadership Team ex officio.

Section 11. Responsibilities of the Leadership Team

a. Spiritual Care and Nurture

1. The Leadership Team shall be responsible to the congregation for building, maintaining and overseeing the spiritual welfare of the church and for directing and overseeing all ministries and business affairs of the church.

b. Congregational Planning

1. The Leadership Team shall present annual mission and missionary objectives to the congregation.
2. The Leadership Team shall approve church policies.

c. Legal and Financial Agents

1. The Leadership Team shall act as the trustees of the church for the advancement and protection of its assets.
2. The Leadership Team shall designate those Leadership Team members and any other members of the church who shall be authorized to sign legal documents on behalf of the church.
3. The Leadership Team shall be responsible for overseeing the preparation and submission of a proposed budget for each fiscal year to the membership for approval.
4. Upon approval of the budget by the membership, the Leadership Team shall be responsible for seeing that the budget is carried out as approved.
5. The Leadership Team shall have the authority to appropriately adjust budget items and amounts where ministry objectives necessitate but in no event shall total expenditures exceed the total authorized budget without prior notification of the membership.
6. The Leadership Team shall appoint a member of the church as Financial Steward (not necessarily a Leadership Team member) who shall be authorized to receive and record monies on behalf of the church. The Financial Steward shall be appointed for a term of two (2) years and shall not be appointed for more than two (2) consecutive terms. After at least one (1) year off, a person may be eligible for subsequent service.
7. The Leadership Team shall appoint a member of the church as Book Keeper (not necessarily a Leadership Team member) to disburse funds for church purposes in accordance with standard accounting procedures for non-profit organizations. The Book Keeper shall be appointed for a term of two (2) years and shall not be appointed for more than two (2) consecutive terms. After at least one (1) year off, a person may be eligible for subsequent service.
8. The Leadership Team shall annually appoint an independent review of the financial records of the church and report such findings to the congregation.

d. Staff Relationships and Personnel

The Leadership Team shall be responsible for representing the congregation in certain staff relationships including:

1. Hiring and dismissal of staff subject to the provisions of these Bylaws. Action shall be by two-thirds (2/3) vote;
2. Annual appraisal of the senior pastor and of the ministry staff, and providing godly counsel or discipline as required;
3. Annual review and approval of staff compensation and compensation for new staff; and other personnel expenses for any staff member or activity;
4. Establishment of personnel policies.
5. Approval of changes in staff job descriptions and approval of job descriptions for new staff positions;
6. Maintenance of current job descriptions for all staff members.

e. Supervise Church Membership, Discipline & Concerns

1. The Leadership Team shall be responsible for action on applications for membership as outlined in Article I, Section 3 of these Bylaws.
2. The Leadership Team shall be responsible for church discipline as outlined in Article I, Section 5 of these Bylaws.
3. The Leadership Team shall hear and respond appropriately to concerns of members.

f. Ministry Team Appointments

1. The Leadership Team shall determine Ministry Teams needed to carry out the church's mission and appoint appropriate leadership for the Ministry Teams.

Section 12. Unity. Action by the Leadership Team shall be taken in such manner as to preserve the unity of the Spirit in the bond of peace.

ARTICLE III

Ministry Teams

Section 1. Purpose. Ministry Teams shall be formed as required to implement the varied ministries of the church.

Section 2. Establishment. Ministry Teams shall be established by the Leadership Team to implement specific ministries. The configuration of Ministry Teams shall be reviewed regularly by the Leadership Team, upon recommendation of the church staff, in accord with the church's purpose, strategies, and objectives for mission and ministry.

Section 3. Duties. The duties of Ministry Teams shall be to:

- a. Meet as required to plan and execute specific mission and ministry objectives.
- b. Recruit and train ministry personnel.
- c. Define and provide the necessary materials required for ministry.
- d. Submit annually to the Leadership Team proposed budgets and objectives for the forthcoming year and manage consistent with approved budgets.
- e. Report as requested to the Leadership Team.

Section 4. Leadership.

- a. The leader of a Ministry Team shall be ~~appointed or~~ approved by the Leadership Team in consultation with the pastor(s). The team leader will serve as liaison to the Leadership Team to provide reports and information when requested, and to forward requests to the Leadership Team when necessary.
- b. Ministry Team members may be selected by the Ministry Team leader. The Leadership Team may remove a Ministry Team member.
- c. Each Ministry Team shall organize itself as required to perform its ministry.
- d. The Leadership Team may appoint one of its members to be an ex officio member of any Ministry Team, who may also serve as that Ministry Team's leader.

ARTICLE IV

Pastoral and Ministry Staff

Section 1. Purpose. Pastoral and additional ministry staff servant-leadership positions are created to help the congregation fulfill Christ's purposes in the world and among its members.

Section 2. Pastoral Qualifications. Pastors of the church shall meet the qualifications for character, giftedness, and call set forth in the Holy Scriptures. The Senior Pastor shall be an ordained pastor in good standing with the ECC. Other pastors shall be credentialed by the ECC in accordance with their qualifications and duties. A pastor shall be a member of the church by virtue of the call to serve the church.

Section 3. Call of the Senior Pastor. The Senior Pastor shall be called at a regular or special congregational business meeting, the purpose of which shall be announced two (2) weeks in advance. The Senior Pastor shall be nominated by a pastoral search committee. This committee shall be elected by the membership at a congregational business meeting. It shall be representative of the congregation and have five (5) to nine (9) members, including the Leadership Team Chair. It shall work closely with the regional conference superintendent. The Senior Pastor shall be called by written ballot with a two-thirds (2/3) vote of members present and voting required for a call. The call shall be for an indefinite period of time. When the church receives aid from the conference and/or denomination through appropriations, the call shall be with the approval of the North Pacific Conference.

Section 4. Call of Additional Pastors and Credentialed Ministry Staff. Additional staff members to hold ministerial credentials shall be called at a congregational business meeting, the purpose of which shall be announced at least two (2) weeks in advance. The meeting shall include the budget implications of the proposed position. The Leadership Team will recommend one (1) candidate for a call, and the vote shall be by written ballot, with two-thirds (2/3) vote required for call. The Leadership Team may establish the search committee, and may serve as the search committee. When the church receives aid from the conference and/or denomination through appropriations, the call shall be with the approval of the North Pacific Conference. The call shall be for an indefinite period of time unless otherwise noted at the time of call.

Section 5. Duties of the Senior Pastor. The Senior Pastor shall preach and teach the Word of God, administer the sacraments, provide missional leadership, and faithfully carry out pastoral work. The Senior Pastor shall direct the church staff, providing

counsel, encouragement, and Christian discipline so as to assist in the accomplishment of objectives for each staff member. All staff shall be responsible to the Senior Pastor. The Senior Pastor shall be a member of the Leadership Team and an ex officio member of all ministry teams and committees and in such capacity shall strive to establish and accomplish objectives and strategies in conjunction with the mission and purpose of the church.

Section 6. Duties of Additional Pastors and Ministry Staff Members. Additional pastors and ministry staff members shall carry out specific areas of ministry under the direction of the Senior Pastor. They may be designated by the Leadership Team to be the leader or member of one or more Ministry Teams.

Section 7. Cooperation. The pastor(s) shall, both in word and precept, work in harmony with the ECC, and the North Pacific Conference.

Section 8. Resignation of a Pastor or Ministry Staff Member. A pastor or ministry staff member may resign by submitting a letter of resignation to the Leadership Team. Unless there are extenuating circumstances, six (6) weeks' notice should be observed.

Section 9. Dismissal. The dismissal of a pastor or ministry staff member should be undertaken only after avenues of remediation have been pursued.

- a. **Dismissal of the Senior Pastor.** The dismissal of the senior pastor shall be by congregational vote at a special meeting called for that express purpose. Such an agenda item cannot be a part of, or added to, the agenda of any other meeting. The congregational meeting for such a vote may be called by the two-thirds (2/3) action of the Leadership Team, or through the request of the congregation accomplished by a petition for such a meeting signed by twenty percent (20%) of the membership. The quorum for such a meeting shall be fifty percent (50%) of the membership. The grounds for dismissal shall be presented. Members shall be allowed to speak to the matter. The pastor shall be allowed to speak to the matter. The vote shall be by written ballot. A majority vote of members present and voting is necessary to dismiss the senior pastor.
- b. **Dismissal of Additional Pastors and Ministry Staff.** Additional pastors and ministry staff called by the congregation may be dismissed by the two-thirds (2/3) vote of the Leadership Team. A meeting to overturn the action of the Leadership Team may be called through the request of the congregation, accomplished by a petition signed by twenty percent (20%) of the membership. The quorum for such a meeting shall be fifty percent (50%) of the membership. The grounds for dismissal shall be presented. Members shall be allowed to speak to the matter. The pastor or ministry staff member in question shall be allowed to speak to the matter. The vote shall be by written ballot. A majority vote of members present and voting is necessary to overturn the action of the Leadership Team.

Section 10. Charges Against a Pastor. Charges against a pastor shall be submitted in writing to the Leadership Team and the North Pacific Conference superintendent, charging a pastor with indiscretion, immorality, doctrinal error, unethical behavior, or disloyalty to the ECC. The superintendent shall confer with the ECC executive minister of the ordered ministry. These two officers shall confer and determine the order of responsibility in pursuing the matter according to the Rules and Regulations of the Board of Ordered Ministry of the ECC regarding discipline, prior to further action by the church. A pastor or staff member credentialed by the ECC may be suspended by the ECC during this process. However, any minister who fails to become credentialed with the ECC may be suspended or recommended for dismissal at any time without prior notice by the Leadership Team.

ARTICLE V

Committees

Section 1. Nominating Committee.

- a. **Composition.** The nominating committee shall consist of one Leadership Team member designated by the Leadership Team, the Senior Pastor or staff member designated by the Senior Pastor, and at least two (2) members at-large elected by a majority of the members voting at a congregational meeting. The Leadership Team shall designate one (1) of the committee members to serve as Chair of the nominating committee.
- b. **Term.** The terms of the member from the Leadership Team shall be at the pleasure of the Leadership Team. The at-large members shall serve two (2)-year terms. The initial terms of the at-large members shall be alternated so that at least one (1) at-large member shall be elected each year.
- c. **Quorum.** A majority of members shall constitute a quorum of the nominating committee.
- d. **Responsibilities.** The nominating committee shall be responsible for nominations to fill the offices of Leadership Team, the at-large members of the nominating committee, and any other positions assigned to it either by the Leadership Team or congregation.
- e. **Nominating procedure.** Any member of appropriate character, giftedness, and call may be considered for any position. One (1) or more candidates for the office of Leadership Team shall be nominated by the nominating committee. One (1) or more candidates for the office of at-large members of the nominating committee shall be nominated.

- f. **Unity.** Actions by the nominating committee shall be taken in such manner as to preserve the unity of the Spirit in the bond of peace.

Section 2. Pastoral Search Committee. The Senior Pastor shall be nominated by a pastoral search committee. The nominee shall meet the criteria set out in Article IV, Section 2 of these Bylaws. This committee shall be elected by a congregational business meeting. It shall be representative of the congregation and have five (5) to nine (9) members, including the Leadership Team Chair. It shall work closely with the regional conference superintendent.

Section 3. Mutual Ministry Committee.

The mutual ministry committee shall work toward a vital, healthy, mutually beneficial relationship between the congregation and the pastors and ministry staff. The mutual ministry committee shall have four main areas of responsibility:

- a. care and encouragement for the pastors, ministry staff, and their families;
- b. receiving the perspectives and concerns of each pastor and ministry staff member relative to the congregation and ministry;
- c. communicating the perspectives and concerns of the congregation to each pastor and ministry staff member relative to that person's ministry; and
- d. periodic review of personal and church goals.

The mutual ministry committee shall be made up of the Vice Chair (who shall Chair this committee), a member of the Leadership Team selected by the Leadership Team, and two congregational members elected by the congregation at a congregational meeting. Elected at-large members shall serve a two (2)-year term and may not succeed themselves.

Section 4. Other Special Committees. The Leadership Team or the congregation may establish a committee to address a specific task. The committee shall report back to the body which formed it unless otherwise instructed by its founding body. The committee shall terminate upon the completion of its task.

ARTICLE VI

Congregational Meetings

Section 1. Annual Meeting. An Annual Meeting shall be held as near the first of the fiscal year as feasible. At the Annual Meeting, written progress reports shall be submitted by the pastor(s), ministry staff, officers, and ministry teams. Reports on an independent review of financial records shall be submitted by the Treasurer for the church and each of its organizations. Election for offices shall be held. The church budget shall be submitted for action.

Section 2. Other meetings. Other meetings may be called by the Leadership Team or by written request signed by ten percent (10%) of the membership, unless otherwise noted in these Bylaws.

Section 3. Notification of meeting. All meetings shall be announced by written communication to the membership at least two (2) weeks prior to the meeting date.

Section 4. Conduct of meeting. The Chair of the Leadership Team or such other person as may be designated by the Leadership Team in the Chair's absence shall serve as Chair of any meeting of the membership.

Section 5. Voting. Each member, and only members, shall be entitled to cast one (1) vote on any matter at hand at any meeting of the membership. Such votes must be cast in person. Vote by proxy shall not be allowed. All votes shall be by written ballot. The Chair of the meeting may call for open balloting where no objection is raised.

Section 6. Quorum. Twenty percent (20%) of the membership shall constitute a quorum for the annual meeting, with a minimum of twenty (20) members. Unless otherwise noted in these Bylaws, ten percent (10%) of the membership shall constitute a quorum for any other meeting, with a minimum of twenty (20) members.

Section 7. Rules of order. All congregational meetings of the church and of any other committees or organizations shall be conducted according to the current edition of Robert's Rules of Order, subject to the provisions of this Constitution and Bylaws.

Section 8. Final voice. The congregation reserves for itself final authority in any matter of its choice. A member may advance an item to the agenda of a congregational meeting by the majority vote of the membership at that meeting, providing that the item is not in conflict with other provisions of the constitution and by-laws. An item brought to the agenda in this way shall be decided by a majority vote of the membership, unless the item requires a different percentage as outlined elsewhere in the Constitution and Bylaws, in which case that percentage shall be used.

ARTICLE VII

Assets

Section 1. Title. The congregation shall hold title to its own assets.

Section 2. Acquisition. Assets acquired through budgetary provisions do not need additional congregational approval. Assets acquired beyond budgetary provisions, particularly land or facility acquisition, require the approval of the congregation by majority vote.

Section 3. Disputed Assets. In the event of schism within the church, in which there are competing claims to the assets by various factions of the membership, the title of all church property, real or personal, shall remain with the group which abides by the constitution and bylaws, as determined by the executive board of the North Pacific Conference.

Section 4. Assignment of Assets. No action for the sale or transfer of assets may be taken when the closure of the church is under consideration without the prior approval of the North Pacific Conference executive board. In the event the congregation votes to cease, the property and all assets of the church shall become and be the property of the ECC and the NPC, shared equally for the furtherance of the mission of both in that region, primarily through church planting.

ARTICLE VIII

Closure

Section 1. Action Needed. The congregation may terminate its existence by a majority vote of the membership present and voting at a congregational meeting called for that purpose.

Section 2. Meeting Provisions. The decision on whether to close the church cannot be a part of, or added to, the agenda of any other meeting. The congregational meeting for such a vote may be called by the Leadership Team or through the request of the congregation, accomplished by a petition for such a meeting signed by twenty percent (20%) of the membership.

Section 3. Notification. All members of record must be notified of the meeting through first class mail at least two (2) weeks in advance.

Section 4. Quorum. The quorum for such a meeting shall be fifty percent (50%) of the active membership.

Section 5. Asset Distribution. Upon the vote to close, the assets of the congregation shall be transferred according to Article VII, Section 4 of these Bylaws.

Section 6. Collaboration. Should congregational attendance stand below twenty-five (25), the conference executive board may appoint an ex officio member to the Leadership Team.

ARTICLE IX

Amendments

Section 1. Procedure. These Bylaws may be amended by a vote of two-thirds (2/3) of the membership present and voting at a duly called meeting for that purpose. A proposed amendment to the Bylaws must be presented in writing to the membership not less than ninety (90) days prior to the meeting called for the purpose of voting on bylaws changes. Article VII, Sections 3 and 4, Article VIII and Article IX may only be amended with the prior approval of the North Pacific Conference executive board.

Adopted by vote of congregation (1/25/09); Amended (Dates)